UPI Elementary School SAP SY 2023-24

Curriculum, Instruction and Assessment

DISTRICT GOAL	**Goal #3:** All Guam Department of Education students will attain the knowledge, skills and disposition necessary to progress from grade to grade and from one level of schooling to another in order to maximize the opportunities available to them to successfully graduate from high school.
SCHOOL GOAL	**Goal 1:** At least 80% of students will score at the close to ready (level 2), proficiency (level 3) or higher in ELA and Math as measured by the District-Wide Assessment (DWA)
MEASURABLE OBJECTIVES	**Objective 1:** Beginning SY 2023-24, UES will meet its AYP of the following by an increase of 5% for each grade level as measured by aimsweb Plus and/or the District Wide Assessment (DWA)

	ACTION STEPS	RATIONALE	PERSON(S) RESPONSIBLE	RESOURCE NEEDED	EVIDENCE	TIMELINE	STATUS
1	**UES will continue to implement Standards Based Grading (SBG) and proficiency scales for the Priority Skills, Standards and Topics (PSSTs) for all grade levels for Reading, ELA and Math to ensure that students reach grade level proficiency (Level 3).**	To consistently provide high expectations on delivering rigorous and quality Curriculum, Instruction, Assessment and Intervention for Reading, ELA and Math to ensure student learning.	Administrator, Teachers Instructional Coach	Proficiency scales PSSTs PLCs PDs	Proficiency scales PSSTs	August – May	Implementation Evaluation
2	**UES will continue to develop proficiency scales and assessments in, Science, and Social Studies across all grade levels.**	To implement Standards Based Grading, monitor student achievement, and provide feedback to ensure student learning.	Administrator, Teachers, and Instructional Coach	Proficiency scales PSSTs PLCs PDs Assessments	Proficiency scales PSSTs PLCs PDs Assessments	August – May	Planning Implementation Evaluation
3	**UES will continue to utilize assessment data in addition to the identified SMART goals, prioritized standards, and lesson plans to enhance the delivery of instruction.**	To analyze data to determine student progress and identify student learning needs to be addressed throughout the year.	Administrator, Teachers Curriculum Leadership Team (CLT)	Proficiency scales PSSTs and LPs PLCs PDs Assessments	SMARTGoals Proficiency scales, Assessments PSSTs & LPs PLCs, PDs	August – May	Implementation Evaluation

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4	**The principal and faculty to increase emphasis on the third R in the site's vision "Responsibility" to increase the students' ownership of their own learning.**	To ensure that students meet grade level proficiency (Level 3) for Reading, ELA and Math.	Administrator Teachers Students	Faculty Meeting Agendas PLCs minutes PDs presentations evaluations	Lesson plans PLC minutes PD presentations	August – May	Planning Implementation Evaluation
5	**UES will provide appropriate interventions throughout the school year.**	To address student learning needs to ensure that students meet grade level proficiency (Level 3) in Reading/ELA and Math.	Administrators Teachers	PLCs PTC meetings Early Bird Program	PowerTeacher Pro Communication logs Intervention logs Early Bird	August – May	Implementation Evaluation
6	**UES will utilize technology and online learning resources.**	To accommodate the two modes of learning and enhance instruction.	Administrators, Teachers, Librarian Instructional Coach	Laptops Mobile carts Google Classroom Moby Max	Online presentations Laptop sign-out sheet	August – May	Implementation Evaluation

UPI Elementary School SAP SY 2023-24

Family & Community Engagement

DISTRICT GOAL	**Goal #4:** The Guam Department of Education will establish and maintain a culture of strong family and community engagement to support the success of all students.
SCHOOL GOAL	**Goal 1:** UES will increase the active participation of parents by at least 2% every year.
MEASURABLE OBJECTIVES	**Objective 1:** Beginning SY 23-24, UES will increase parent involvement in PTO, PTC and parent surveys by at least 2% every year.

	ACTION STEPS	RATIONALE	PERSON(S) RESPONSIBLE	RESOURCE NEEDED	EVIDENCE	TIMELINE	STATUS
1	**Provide a school website, Parent Portal for all students and parents to ensure daily communication on school policies, procedures, and student progress.**	To improve communication between parents and teachers	Administrators Faculty Staff PTO ECSL Parents	Student handbooks Teachers' syllabi, Student planners, Communication logs Parent Portal UES website UES Social Media Platforms	PBIS data PowerSchool Mid-Semester Reports Report cards, Parent Call Logs UES Website	August – May	Implementation Evaluation
2	**Publish monthly newsletters and Social Media to share school events and other school related information.**	To improve communication between school and home	Administrators, Committee members, Faculty and Staff	Parent Portal Facebook Instagram parent emails	Newsletters Facebook Instagram School website	August – May	Implementation Evaluation
3	**Provide parent support and information about stakeholder meetings and trainings.**	To involve parents in district-wide decision making regarding student safety, academic concerns, and feedback.	All Stakeholders	GDOE Website GDOE Facebook UES Website UES Instagram UES Facebook PTO meetings	GDOE website GDOE Facebook UES website UES Instagram Parent call logs PTO Sign In sheets	August – May	Implementation Evaluation

UPI Elementary School SAP SY 23-24

Student Behavior, Discipline and Safety

DISTRICT GOAL	**Goal #5:** The Guam Department of Education will maintain a safe and positive school culture and learning environment that supports the academic and social-emotional growth of all students.					
SCHOOL GOAL	UES will maintain a safe and positive school culture and learning environment that supports the health and safety of all students.					
MEASURABLE OBJECTIVES	Beginning SY 2023-24, will meet standards for health and safety as well as provide optimal conditions for learning objectives by meeting "Satisfactory" student and employee attendance rate at 90% and student discipline rate at 90%.					

	ACTION STEPS	RATIONALE	PERSON(S) RESPONSIBLE	RESOURCE NEEDED	EVIDENCE	TIMELINE	STATUS
1	**Ensure that the UES Re-entry Plan, fire safety, lock down procedures, and other emergency plans are in place, updated, monitored and deficiencies addressed immediately.**	To provide a safe, positive, and supportive environment for all students, faculty, and staff.	Administrators, Faculty Staff	UES Re-Entry Plan Parent/Student Handbook PPEs	Re-Entry Plan Parent/Student Handbook, Drill practice schedule Summary report of scheduled safety drills PPE logs	August - May	Implementation Evaluation
2	**Continue schoolwide implementation of the PBIS framework.**	To provide a safe, positive, and supportive environment for all students	Administrators, Faculty, Staff PBIS committee members	ODR data PowerSchool Pro data	ODRs PBIS surveys PBIS lessons, PowerSchool Pro monthly reports: discipline	August - May monthly	Implementation Evaluation
3	**Ensure that UES tracks the student and employee attendance rate on a daily basis to ensure that UES meets the standards for health and safety and provide optimal conditions for learning.**	To provide a safe, positive, and supportive environment for all students, faculty, and staff.	Administrators, Faculty, Staff	PowerSchool Pro	PowerSchool Pro monthly data logs of attendance	Attendance data August- May	Implementation Evaluation

4	The administrator with the assistance of GDOE develops and implements a transition program for 5th graders who are promoted to 6th grade to better prepare them for their new environment of learning.	To provide a safe, positive, and supportive environment for all students	Administrators, Faculty, Staff GDOE	PLCs Transition meetings Field trips	PLC minutes Field trip forms Transition meeting minutes	March - May	Planning Implementation Evaluation
5	GDOE and site administrator to continue to address facility issues regarding the health and safety of the students (e.g. maintenance repairs, air conditioner for cooler classrooms and playground equipment) and provide consistent safety training for faculty and staff.	To provide a safe, positive, and supportive environment for all students	Administrators, Faculty, Staff GDOE	Budget	Budget logs Maintenance requests	March - May	Planning Implementation Evaluation

NOTES	
1 Curriculum	UES will continue to use the DI program for Reading (K-1) as a resource as well as the CCSS for ELA, Math, Science and Social Studies. Meanwhile, the GDOE Content Standards & Performance Indicators will be used for Health, Physical Education and Fine Arts.
2 School Population	UES student population has fluctuated throughout the years: SY 2020-21 Student Population: 601 SY 21-22 Student Population: 567 SY 22-23 Student Population: 539
3 Accreditation	UES is *fully* Accredited by the Western Association of Schools and Colleges.

March 31, 2023

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